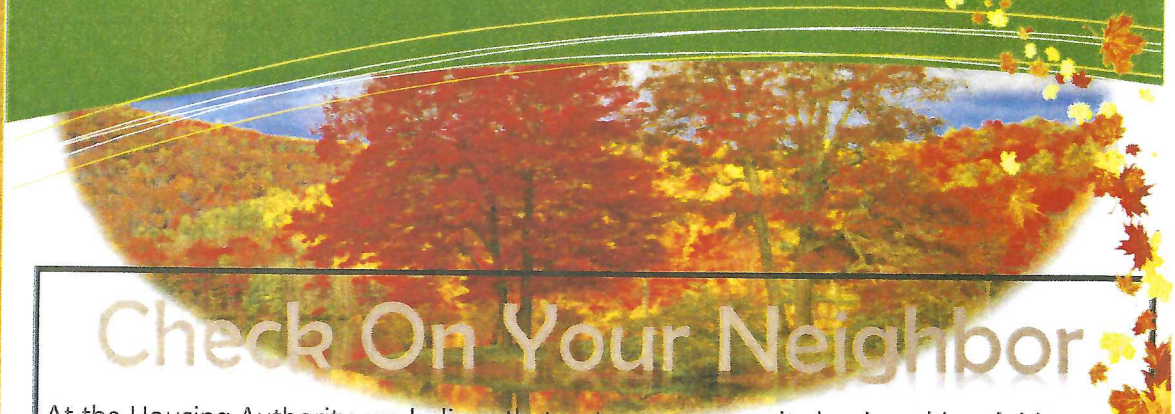
The Housing Authority of the County of Greene

News Letter

October 2026



Trash Disposal Requirements

To maintain a clean and safe community, all residents are required to follow these trash guidelines:

All trash must be bagged and place INSIDE of the trash cans or dumpster.

Large Item Disposal

Residents **may not place large items out for trash pickup,** including but not limited to:

Beds, Furniture, etc.
The trash company will NOT accept electronics/appliances
Large items may only be placed out after:

You **personally contact the trash company** and receive approval for pickup
You **notify the Housing Authority** that the trash company has approved the pickup
Trash Company Contact Information:
Mountain State Waste
(866) 679-2776
Hours: Open 8:30 am – Closes at 4:30 PM/Closed Saturday & Sunday

Parking Permits Required

All vehicles parked in resident parking must have a valid parking permit
To obtain a permit, residents must provide:
Current vehicle registration
Proof of insurance
Both documents **must list the resident's name**



Check On Your Neighbor

At the Housing Authority, we believe that a strong community begins with neighbors looking out for one another. We are encouraging all residents to participate in our new **"Check on Your Neighbor" Initiative** by connecting with the neighbor who lives next door or nearby and creating a simple buddy system.

Sometimes a friendly conversation, a quick phone call, or a simple knock on a door can make a significant difference in someone's life. Many residents, especially seniors and individuals living alone, may not have family or a support system nearby to regularly check on their well-being. By building connections with our neighbors, we can help ensure that everyone feels safe, supported, and cared for.

We encourage residents to get to know the neighbors around them. Exchange phone numbers, introduce yourselves, and check in with each other from time to time. If you notice that you have not seen or heard from your neighbor in several days, consider calling, stopping by, or knocking on their door to make sure they are okay. If you are unable to make contact and have concerns for their well-being, please contact the Housing Authority office and request a wellness check.

This initiative is about more than safety. It is about building friendships, creating a sense of belonging, and strengthening the community we all call home. A caring neighborhood can reduce feelings of isolation, provide peace of mind, and ensure that no resident feels forgotten or alone.

If you are going to be away from your apartment for longer than 3 days please contact the GCHA office to let the staff know the length of time that you will be away from your home. This will help staff in cases where we may get a call about your well-being. Please also contact the office if you have been hospitalized or may be in a rehabilitation facility for any length of time. Please note that you may update your Emergency Contacts in your file at any time. In case of emergencies, this office will contact the last 'emergency contact' listed on your most recent reexamination.

Furthermore, if you feel so inclined and would like to help your extended community, you can sign up for a program called **"Blueprints Telephone Reassurance"** and make weekly telephone calls to isolated, homebound seniors to ensure their well-being and provide friendly conversations. If you are interested in this program please call 724-852-2893 ext. 520 or speak with Michelle Lewis who visits your community room weekly.

SMOKING POLICY REMINDERS

Smoking is strictly prohibited inside all HUD-subsidized buildings, including apartments.

Residents must smoke **25 feet or more away from any building** or in designated smoking areas.

Woodside Manor residents must smoke near the "Smoking Shack".

Smoking at the front of the building is not permitted.

Failure to comply with the smoking policy may result in lease violations

BED BUG & PEST REPORTING

Residents must report bed bugs immediately upon seeing them.

Extermination services will be scheduled at no cost to the resident once reported.

Failure to report bed bugs or roaches in a timely manner will result in lease violations.

102 School Drive
Waynesburg, Pa 15370
724-627-6523
Fax: 724-627-6522
www.greenecountyha.com

Maintenance Work Orders:
724-627-6523 EXT 8
Emergency: After hours, holidays, or weekends for:
Gas leak, major water leak, no electric, loss of heat call:
724-350-1286

Snow Removal & Salting

Snow removal and salting the sidewalks and parking lots of Avalon Court, Thompson Gardens, and Woodside Manor is the responsibility of the Housing Authority. At NO TIME are tenants permitted at these sites to take it upon themselves to shovel, de-ice, salt, or snow blow any housing authority property. Doing so can end up in possible injury. Do not use/take/move any salt or shovel that may be kept out for the maintenance department to utilize. Do not ingest salt at any time.

Community Rooms:

As the holidays near, we want to remind residents that the community rooms can be used for events or even baking cookies and pies with your neighbors! If a resident is requesting a 'private event' a $50.00 deposit will be required. All other events must be open to ALL residents to have the opportunity to attend and participate. Please be responsible and clean up any mess created. Do NOT place food waste in the community room trash cans at any time.

Decorations, Doors, etc.

Avalon Court, Thompson Gardens, & Woodside Manor:

Door mats are not permitted on the outside/hallways of a unit's door in the high-rise units at Thompson Gardens, or at Avalon Court and Woodside Manor. Please do not place anything on the outside of your exterior door. Only magnetic 'Oxygen in use" signs distributed by the Housing Authority are permitted. Please contact the Housing Authority maintenance department to ask for an "Oxygen in use" magnet if needed.

Please refer to your Resident Handbook to familiarize yourself with the decorations policy.

Please refrain from using tape to hang decorations.

Please turn off/unplug Christmas lights, trees, décor, etc. when you leave your unit.

Lights and decorations are not to be placed on building exteriors, roofs, porch posts, or handrails, etc.

Thompson Gardens: Two small outdoor blow up ornaments are permitted. Turn off for nighttime and when away from unit. Must not create tripping hazards with extension cords.

PET POLICY REMINDERS

- **With the colder months and snow days upon us, now would be a good time to remind residents that you still have to pick up pet waste, even in the snow.**
- Residents must **always carry disposal bags** when walking pets.
- **Dispose of pet waste immediately and properly**, as required by your lease.
- Pets must **be walked and go potty in your OWN yard.**
- You **cannot take your pet into another unit** at any time.
- Pets must be **on a leash at all times** when outside of your unit.
- Pets **may not be left unattended** outdoors.
- Residents must **always be in full control of their pets.**
- Pets must be contained in a crate while maintenance staff are completing inspections and work orders.

REMINDER that dog owners must apply for a 2027 dog license starting January 1st and provide it to the housing authority office.

Air Conditioning Units

Please make sure to remove any air conditioning unit from your windows by November 1st.

Please store units appropriately, making sure not to block any window, door, emergency pull cord, or breaker box.

Thompson Gardens: Next summer starting June 1st you will be auto-billed an air conditioning fee if you had an air conditioning unit in this summer. If you will not have your air conditioner in your window on June 1st you must call the office to report that so you are not charged for the A/C. The housing authority DOES NOT pro-rate A/C fees. ***Example: If you put your air conditioner in on June 14th you will still be charged the entire months air conditioning fee.***